

EVERGREEN HOSPICE
FINANCIAL STATEMENTS
MARCH 31, 2021



Independent Auditor's Report

To the Directors of
Evergreen Hospice

Qualified Opinion

I have audited the financial statements of Evergreen Hospice, which comprise the statement of financial position as at March 31, 2021, and the statements of operations and changes in net assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In my opinion, except for the effects of the matter described in the Basis for Qualified Opinion section of our report, the financial statements present fairly, in all material respects, the financial position of Evergreen Hospice as at March 31, 2021 and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Basis for Qualified Opinion

Evergreen Hospice derives a material amount of revenue from donations and fundraising activities. I was not able to obtain sufficient appropriate audit evidence about the completeness of the reported amounts for accounts receivable, donation and fundraising revenue, revenue in excess of expenditure and changes to net assets because there is no direct relationship between assets or services given up in exchange for amounts received or receivable. Consequently, I was unable to determine whether any adjustments to these amounts were necessary.

In common with many not-for-profit organizations, the organization derives revenue from fundraising activities the completeness of which is not susceptible to satisfactory audit verification. Accordingly, verification of these revenues was limited to the amounts recorded in the records of the organization. Therefore, I was not able to determine whether any adjustments might be necessary to fundraising revenue, excess of revenues over expenses, and cash flows from operations for the years ended March 31, 2021 and 2020, current assets as at March 31, 2021 and 2020, and net assets as at April 1 and March 31 for both the 2021 and 2020 years. My audit opinion on the financial statements for the year ended March 31, 2020 was modified accordingly because of the possible effects of this limitation in scope.

I conducted my audit in accordance with Canadian generally accepted auditing standards. My responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of my report. I am independent of the organization in accordance with the ethical requirements that are relevant to my audit of the financial statements in Canada, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my qualified opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the organization's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the organization or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the organization's financial reporting process.

AUTHORIZED TO PRACTICE PUBLIC ACCOUNTING BY CHARTERED PROFESSIONAL ACCOUNTANTS OF ONTARIO

Independent Auditor's Report, continued

Auditor's Responsibilities for the Audit of the Financial Statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. As part of an audit in accordance with Canadian generally accepted auditing standards, I exercise professional judgment and maintain professional skepticism throughout the audit. I also:

- ♦ Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- ♦ Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control.
- ♦ Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- ♦ Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the organization's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the organization to cease to continue as a going concern.
- ♦ Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.



Markham, Ontario
September 13, 2021

AUTHORIZED TO PRACTICE PUBLIC ACCOUNTING BY CHARTERED PROFESSIONAL ACCOUNTANTS OF ONTARIO

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Evergreen Hospice

Statement of Financial Position

As at March 31, 2021

	2021	2020
Assets		
Current		
Cash and cash equivalents	\$ 235,812	\$ 41,748
Short-term investments (note 4)	427,773	314,014
Prepaid expenses	7,466	13,987
Government taxes receivable	6,597	7,932
Government assistance receivable (note 2 (d))	2,255	12,329
Current portion of mortgage receivable (note 5)	11,204	10,448
Total current	691,107	400,458
Long term portion of mortgage receivable (note 5)	191,936	203,140
Total assets	\$ 883,043	\$ 603,598
Liabilities		
Current		
Accounts payable and accrued liabilities	\$ 22,382	\$ 38,614
Unearned revenue	60,661	66,170
Total current	83,043	104,784
Loan payable	30,000	-
Total liabilities	113,043	104,784
Commitment (note 6)		
Net Assets		
Net assets	770,000	498,814
Total liabilities and net assets	\$ 883,043	\$ 603,598

Approved on behalf of the Board of Directors

DocuSigned by:

Kimberly Carson

Member

9/15/2021



Member

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See accompanying notes

Evergreen Hospice

Statement of Operations and Changes in Net Assets

For the year ended March 31, 2021

	2021	%	2020	%
Revenue				
Grants	\$ 274,665	38.3	\$ 276,206	49.9
Fundraising	106,984	14.9	58,843	10.6
Donations	154,934	21.6	146,037	26.4
Bequests	14,552	2.0	59,756	10.8
Government assistance (note 2 (d))	165,776	23.1	12,329	2.2
Total revenue	716,911	100.0	553,171	100.0
Expenditures				
Office and general	40,484	5.6	48,877	8.8
Administration	122,939	17.1	165,328	29.9
Fundraising and community awareness	89,367	12.5	72,255	13.1
HST expense	3,467	0.5	5,553	1.0
Occupancy	55,874	7.8	58,570	10.6
Delivery and postage	3,198	0.4	3,435	0.6
Client services	230,960	32.2	238,932	43.2
Total expenditures	546,289	76.2	592,950	107.2
Excess (deficiency) of revenue over expenditures before undernoted items	170,622	23.8	(39,779)	(7.2)
Other income (expenses)				
(Loss) gain on sale of investments	(11,842)	(1.7)	7,223	1.3
Unrealized gain (loss) on sale of investments	98,279	13.7	(31,199)	(5.6)
Investment and other income	14,127	2.0	15,878	2.9
	100,564	14.0	(8,098)	(1.5)
Excess (deficiency) of revenue over expenditures	271,186	37.8	(47,877)	(8.7)
Net assets, beginning of year	498,814		546,691	
Net assets, end of year	\$ 770,000		\$ 498,814	

See accompanying notes

Evergreen Hospice

Statement of Cash Flows

For the year ended March 31, 2021

	2021	2020
Operating activities		
Excess (deficiency) of revenue over expenditures	\$ 271,186	\$ (47,877)
Adjustment for		
Loss (gain) on sale of investments	11,842	(7,223)
	283,028	(55,100)
Change in non-cash working capital items		
Accounts receivable	-	4,065
Prepaid expenses	6,521	(9,147)
Government taxes receivable	1,335	75
Government assistance receivable (note 2 (d))	10,074	(12,329)
Accounts payable and accrued liabilities	(16,232)	(342)
Unearned revenue	(5,509)	39,070
	279,217	(33,708)
Investing activities		
Short-term investments	(125,601)	14,678
Long term portion of mortgage receivable	10,448	9,744
	(115,153)	24,422
Financing activity		
Increase in loan payable	30,000	-
Increase (decrease) in cash	194,064	(9,286)
Cash, beginning of year	41,748	51,034
Cash, end of year	\$ 235,812	\$ 41,748

See accompanying notes

Evergreen Hospice

Notes to the Financial Statements

March 31, 2021

1. Organization

Evergreen Hospice of Markham-Stouffville ("the Organization") was incorporated under The Laws of Ontario in February, 1989 as a corporation without Share Capital and merged with Hospice of Thornhill on April 1, 2014, forming Evergreen Hospice.

The Organization's purpose is to provide supportive and bereavement care to people in Markham, Thornhill and Whitchurch-Stouffville who are experiencing the impact of life-threatening illness and death.

The Organization is classified as a registered charity under the Income Tax Act and as such is not subject to income tax provided certain disbursement requirements are met.

2. Significant accounting policies

The organization applies the Canadian accounting standards for not-for-profit organizations.

(a) Revenue recognition

The organization follows the deferral method of accounting for contributions. Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

Restricted investment income is recognized as revenue in the year in which the related expenses are incurred. Unrestricted investment income is recognized as revenue when earned.

Externally restricted contributions for the purchase of property, plant and equipment that will be amortized are recorded as deferred capital contributions and recognized as revenue on the same basis as the amortization expense related to the acquired property, plant and equipment. Externally restricted contributions for the purchase of property, plant and equipment that will not be amortized are recognized as direct increases in net assets to the Investment in Capital Assets balance.

Revenue from fundraising events are recognized when the related event occurs. Ticket sales and sponsorship revenue received in advance of the event is deferred and recorded as unearned revenue.

(b) Cash and cash equivalents

Cash and cash equivalents consists of money held in banks.

(c) Investments

The organization has elected to classify all of its investments as held-for-trading, and accordingly they are recorded at fair value. Changes in fair values during the year are included in revenue or expenditures on the statement of operations.

Quoted market prices were used to determine the fair value of the investments as at the year end date.

(d) Government assistance

Government assistance receivable as a result of the Government of Canada COVID 19 response programs is recorded as revenue. This government assistance directly relates to payroll and rent expenses incurred on or before the year end.

Evergreen Hospice

Notes to the Financial Statements

March 31, 2021

2. Significant accounting policies, continued**(e) Financial instruments****(i) Measurement of financial instruments**

The organization initially measures its financial assets and liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The organization subsequently measures all its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in excess (deficiency) of revenue over expenditures in the period incurred.

Financial assets measured at amortized cost on a straight line basis include cash and accounts receivable.

Financial liabilities measured at amortized cost on a straight-line basis include the accounts payable and accrued liabilities.

Financial assets measured at fair value include quoted shares.

(ii) Impairment

For financial assets measured at cost or amortized cost, the organization determines whether there are indications of possible impairment. When there is an indication of impairment, and the organization determines that a significant adverse change has occurred during the period in the expected timing or amount of future cash flows, a write-down is recognized in excess (deficiency) of revenue over expenditures. A previously recognized impairment loss may be reversed to the extent of the improvement. The carrying amount of the financial asset may not be greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in excess (deficiency) of revenue over expenditures.

(iii) Transaction costs

Transaction costs related to financial instruments that will be subsequently measured at fair value are recognized in net income in the period incurred. Transaction costs related to financial instruments subsequently measured at amortized cost are included in the original cost of the asset or liability and recognized in net income over the life of the instrument using the straight-line method.

(f) Use of estimates

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. By their nature, these estimates are subject to measurement uncertainty. The effect of changes in such estimates on the financial statements in future periods could be significant. Accounts specifically affected by estimates in these financial statements are accounts receivable, mortgage receivable, accounts payable and accrued liabilities, and unearned revenue.

Evergreen Hospice

Notes to the Financial Statements

March 31, 2021

3. Financial Instruments

a) Credit risk - Credit risk is the risk that a counterparty will fail to perform its obligations when they come due. The organization is exposed to credit risk on its investments and accounts receivable. The organization does not have significant accounts receivable exposure to any individual and investments are held with well known, reputable companies. There has been no change to this risk exposure from 2020.

b) Interest rate risk - Interest rate risk is the risk that the value of the organization's financial instruments will vary due to fluctuations in interest rates and the degree of volatility of these rates. The organization is exposed to interest rate risk on a portion of its investments. There has been no change to this risk exposure from 2020.

c) Liquidity risk - Liquidity risk is the risk that the organization will be unable to fulfill its obligations on a timely basis or at a reasonable cost. The organization's objective is to have sufficient liquidity to meet its liabilities when they come due. The organization monitors its cash balances and cash flows generated from operations to meet its requirements. As at March 31, 2021, the most significant financial liabilities are accounts payable and accrued liabilities. There has been no change to this risk exposure from 2020.

d) Market price risk - Market price risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices whether those changes are caused by factors specific to the individual financial instrument issuer, or factors affecting all similar financial instruments traded in the market. The Organization is exposed to market price risk on its investments in equities quoted in an active market since changes in market prices would result in changes in the fair value of these financial instruments.

4. Short-term investments

	2021 Market	2021 Cost	2020 Market	2020 Cost
Algonquin Power & Utilities Corp	\$ 49,775	\$ 27,988	\$ 47,375	\$ 27,988
BCE Inc New	28,365	21,159	28,865	21,159
Bank of Montreal	31,366	19,781	19,897	19,781
Brookfield Infrastructure Partners LP Units	40,254	33,451	30,660	36,856
Canadian National Railway Co	32,814	17,217	24,757	17,217
Edgepoint Cdn Growth & Income Portfolio	57,448	54,007	39,815	52,960
Fortis Inc	32,173	18,897	32,019	18,897
Intact Financial Corp	28,490	16,474	22,502	16,474
Inter Pipeline Ltd Com	-	-	7,367	22,522
National Bank of Canada	29,879	15,721	19,037	15,721
Northland Power Inc	25,053	11,435	15,449	11,435
Royal Bank of Canada	18,539	13,717	-	-
TC Energy Corp Com	24,196	15,832	26,271	15,832
Toronto Dominion Bank	1,311	971	-	-
United US Equity Value Corp	28,110	25,595	-	-
	\$ 427,773	\$ 292,245	\$ 314,014	\$ 276,842

Evergreen Hospice

Notes to the Financial Statements

March 31, 2021

5. Mortgage receivable

The mortgage receivable is non-interest bearing, repayable in annual installments of \$ 25,000, and has been discounted to fair market value at the annualised rate of 7%.

	2021	2020
Mortgage receivable	\$ 203,140	\$ 213,588
Less current portion	11,204	10,448
Due beyond one year	\$ 191,936	\$ 203,140

6. Commitment

The organization's total commitment, under a property lease agreement, exclusive of occupancy costs, is as follows:

2022	\$ 31,339
2023	35,138
2024	12,346
	\$ 78,823

7. Gain (loss) on investments

	2021	2020
Capital Gains/Losses - realized	\$ (11,842)	\$ 7,223
Capital Gains/Losses - unrealized	98,279	(31,199)
	-	-
	\$ 86,437	\$ (23,976)

Evergreen Hospice

Notes to the Financial Statements

March 31, 2021

8. COVID-19

On March 11, 2020, there was a global outbreak of a novel coronavirus known as COVID-19, which has had a significant impact on organizations and companies through the restrictions put in place by federal, provincial, territorial and municipal governments regarding travel, business operations and isolation or quarantine orders.

While the organization is unable to quantify the overall financial effect of these events, it continues to take measures to mitigate the effects of the current crisis.

The organization was eligible for a subsidy under the Canada Emergency Wage Subsidy Program. It has applied for \$141,624 subsidy for the period from April 1, 2020 to March 31, 2021. \$141,624 of which has been recognized in the financial statements.

The organization received funding of \$19,774 from the Ontario Trillium Foundation to assist with funding additional costs due to the impact of Covid-19 on operations.

The organization was eligible for a subsidy under the Canada Emergency Rent Subsidy Program. It has applied for \$14,151 in subsidy for the period from April 1, 2020 to March 31, 2021. \$14,151 of which has been recognized in the financial statements.



September 13, 2021

The Board of Directors
Evergreen Hospice
5762 Highway 7 East
Suite 201
Markham, ON
L3P 1A8

Dear Board of Directors:

This letter has been prepared to assist you with your review of the financial statements of Evergreen Hospice for the year ended March 31, 2021. I look forward to meeting with you and discussing the matters outlined below.

Significant Matters Arising

Changes to Audit Plan

There were no changes to the audit plan (as previously presented to you).

Other Matters

I have not identified any other significant matters that I wish to bring to your attention at this time.

Significant Difficulties Encountered

There were no significant difficulties encountered during my audit.

Comments on Accounting Practices

Accounting Policies

The significant accounting policies used by the entity are outlined in Note 1 to the financial statements.

- There were no significant changes in accounting policies.
- I did not identify any alternative accounting policies that would have been more appropriate in the circumstances.
- I did not identify any significant accounting policies in controversial or emerging areas.

Significant Accounting Estimates

The following significant estimates/judgments are contained in the financial statements:

- Accrued liabilities
- Deferred revenue

Based on audit work performed, I am satisfied with the estimates made by management.

Significant Financial Statement Disclosures

I did not identify any financial statement disclosures that are particularly significant, sensitive or require significant judgments, that I believe should be specifically drawn to your attention.

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Evergreen Hospice

Uncorrected Misstatements

I accumulated uncorrected misstatements that I identified during my audit and communicated them to management. I then requested that management correct these misstatements. All uncorrected misstatements for the current period have been corrected.

All uncorrected misstatements for the prior period have been corrected.

Significant Deficiencies in Internal Control

A deficiency in internal control exists when a control is designed, implemented or operated in such a way that it is unable to prevent, or detect and correct, misstatements in the financial statements on a timely basis, or when a control necessary to prevent, or detect and correct, misstatements in the financial statements on a timely basis is missing.

A significant deficiency in internal control is defined as a deficiency or combination of deficiencies in internal control that, in the auditor's professional judgment, is of sufficient importance to merit the attention of those charged with governance.

To identify and assess the risks of material misstatement in the financial statements, I am required to obtain an understanding of internal control relevant to the audit. This understanding is used for the limited purpose of designing appropriate audit procedures. It is not used for the purpose of expressing an opinion on the effectiveness of internal control and, as a result, I do not express any such opinion. The limited purpose also means that there can be no assurance that all significant deficiencies in internal control, or any other control deficiencies, will be identified during my audit.

I did not identify any control deficiencies that, in my judgment, would be considered significant deficiencies, apart from those outlined below:

#	Nature of uncorrected misstatement	Implications for the financial statements	Recommendation
1	Lack of segregation of duties:	In common with smaller organizations, Evergreen has a limited number of staff which makes it difficult and in most cases impractical to implement a comprehensive control environment. In particular, the opening of mail and totaling of donations is performed by one person. This opens the risk of misappropriation.	If possible schedule a time for the processing of the mail and have two people present. With cheques make a control list of the cheques and cash received, making a copy of the cheques and having both parties initial the receipt record.
	Management response: Management understands the need for a strong control environment, will evaluate the potential to update the current system.		

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Evergreen Hospice

Written Representations

In a separate communication, as attached, I have requested a number of written representations from management in respect to their responsibility for the preparation of the financial statements in accordance with Canadian accounting standards for not-for-profit organizations.

Other Audit Matters of Governance Interest

I did not identify any other matters to bring to your attention at this time.

I would like to thank management and staff for the assistance they provided to me during the audit.

I hope the information in this findings letter will be useful. I would be pleased to discuss them with you and respond to any questions you may have.

This letter was prepared for the sole use of those charged with governance of Evergreen Hospice to carry out and discharge their responsibilities. The content should not be disclosed to any third party without my prior written consent, and I assume no responsibility to any other person.

To ensure there is a clear understanding and record of the matters discussed, I ask that members of the audit committee sign their acknowledgement in the spaces provided below. Should any member of the audit committee wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact me at any time.

Yours truly,



Per: Paul Stainton Professional Corporation

cc: Lerryn Pitcher

Acknowledgement of Board of Directors:

We have read and reviewed the above disclosures and understand and agree with the comments therein:

Per:  Title: Chair of the Board of Directors Date: 9/15/2021
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